NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SIZE/DIMENSIONS OF UNIT**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Note: must be no larger than 16 ft. by 8 ft. by 8 ft.)

**TYPE OF REQUEST:** Initial Request \_\_\_\_\_ Extension Request \_\_\_\_\_

**DELIVERY DATE:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **REMOVAL DATE:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Note: **45-DAY** MAXIMUM for initial request/**15-DAY** MAXIMUM for extension request)

**LOCATION** (PLEASE CHECK ONE): DRIVEWAY\_\_\_\_\_ PARKING PAD\_\_\_\_\_

(Note: Unit must be placed on driveway or approved parking pad at the **furthest point** from the street.)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SIGNATURE** OF PROPERTY OWNER **DATE**

Please submit this form to the Property Manager or Architectural Committee Chair at least 10 days prior to your planned beginning date, giving ample time for the Architectural Committee to render approval prior to the delivery of your Portable Temporary Storage Unit. Any Portable Temporary Storage Unit on any lot with in Cornwallis Hills Subdivision without approval, risks being in violation of the Declaration of Covenants Conditions and Restrictions (Article VI, Architectural Control. Maintenance and Use Restrictions, Section 1, Approval of Plans and Architectural Committee. Section 2. Land Use and Building Type)

For more specific guidelines and procedures see Resolution Regarding Design Standards & Guidelines for Secondary Structures as amended *Article G. Portable Temporary Storage Unit Policy* approved on February 10, 2013 by the CHPOA Board of Directors.

DATE RECEIVED BY AC CHAIR: REVIEW DATE: \_

Approved\_\_\_\_\_ Denied\_\_\_\_\_ Additional Information Required\_\_\_\_\_

Previous Application for Portable Temporary Storage Unit? None on file \_\_\_\_ Yes \_\_\_\_\_

(If Yes): Begin-End dates of previous Unit placement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed by AC Chair or Designee: Date: